



REPUBLIC OF KENYA

MINISTRY OF AGRICULTURE, LIVESTOCK, FISHERIES AND COOPERATIVES  
STATE DEPARTMENT FOR FISHERIES, AQUACULTURE AND BLUE ECONOMY

KENYA MARINE FISHERIES SOCIO-ECONOMIC DEVELOPMENT (KEMSFED)  
PROJECT

**MINUTES OF PRE-TENDER SITE MEETING FOR CONSTRUCTION OF "UVUVI HOUSE"  
HELD ON 25TH OCTOBER 2022. AT PROPOSED SITE IN SOUTH C OFF RED CROSS  
ROAD.**

**IN ATTENDANCE:**

S.N	NAME	ORGANIZATION	DESIGNATION	EMAIL
1.	Mr. Patrick Kiara	KEMSFED	Project Coordinator	patrick.kiarahs@gmail.com
2.	Mr. George Obanyi	KEMSFED	Communication Specialist	
3.	Mr. Benedict Omollo	KEMSFED	Financial Consultant	benrodah@gmail.com
4.	Eng. Stephen Angwenyi	SDPW	Engineer	stephenangwenyi@gmail.com
5.	Mr. Sammy Okonii	SOFA	Head Procurement	
6.	Ms. Ruth Barasa	SOFA	Procurement	barasaruth1@gmail.com
7.	Mr. Wesley Maritim	SOFA	Director Administration	
8.	Arch. Jared Momanyi	Arprim Consultants	Principal Architect	jmomanyi@arprimconsultants.com
9.	Arch. Felician Tunduli	Arprim Consultants	Chief Architect	ftunduli@yahoo.com
10.	Q.S Eric Ndaioa	Arprim Consultants	Quantity Surveyor	ndaigaeric@yahoo.com
11.	Austin Ngunyi	Arprim Consultants	Services Engineer	austinngunyi@gmail.com
12.	Eng. Hayowa Hesbon	Arprim Consultants	Civil Engineer	hesbon.hesbon@gmail.com
13.	Christopher Ngare	Arprim Consultants	Architect	chrisngare@gmail.com

14.	Peter Momanyi	Arprim Consultants	Architect	petermomanyi7@gmail.com
15.	Mr. Joseck Oluchiri	SDFA	Driver	
16.	Mr. Alfred Muthama	SDFA	Driver	
17.	Mr. Amos Onr.:iori	SDFA	Driver	
18.	Mr. Jacob Makori	Broad Contractors	Quantity Surveyor	qs@bcch.co.ke
19.	Mr. Mohamed Abdi	Ogle Construction Company	Director	og.leltd@gmail.com
20.	Mr. Brian Mwaura	Jiangxi Construction Group	Quantity Surveyor	Brian.chege.mwaura@gmail.com
21.	Mr. Simon Mwatate	Soil and Water Masters Limited.	Civil Engineer	Smwakamba01@gmail.com
22.	Mr. Stephen Mwafusi	Polish Contractors Company Limited	Site Agent	stemwason@gmail.com info@polishcontracts.com
23.	Mr. B.Maingi	China Civil Engineering Limited	Rep	bmaingil2@gmail.com
24.	Ms. Elizabeth Gathoni	HFC Bank	Relationship ManaQer	Elizabeth.gathoni@hfcgroup.com
25.	Ms. Violet Mbecca	HFC Bank	Relationship Manaoer	Violet.mbeca@hfgroup.co.ke
26.	Eng. Robert Owuor	Terrace Beam Construction Ltd.	Civil Engineer	terraceb@yahoo.com
27.	Mr. Charles Mokaya	Skillman Construction Ltd.	Engineer	charles.mokaya@gmail.com
28.	Mr. Samuel Kabiru	Baoye Hubei Construction Group	Engineer	baoyekenya@gmail.com
29.	Ms. Phoebe Ndagwa	China WuYi Co. Ltd.	Contractor	chinawuyikenyacd@gmail.com
30.	Mr. Simon Kimanzi	Fetemash and Leesh Contractors	Contractor	Princesimon.sk@gmail.com
31.	Mr. Kelvin Mwenda	China WuYi Co. Ltd.	Contractor	chinawuyikenyacd@gmail.com
32.	Ms. Shylean Wanjiru	Marimo Construction Ltd.	Quantity Surveyor	rita@marimoconstruction.co.ke
33.	Mr. Jinale Hussein	Hashit Construction & General Supplies		hashitconstruction@gmail.com
34.	Ms. Summer Wu	China WuYi Co. Ltd.	Contract Department	chinawuyikenyacd@gmail.com
35.	Mr. Oscar Ngomeli	Stratus International Contractino Co.	Civil Engineer	hophillc@gmail.com
36.	Mr. Winston Mbuvi	Brystech Technolor.:iies Ltd.	Contract Department	brystechltd@gmail.com
37.	Mr. Byron Buyuka	Dalton Enterprises East Ltd.	Manager	daltonentltd@gmail.com

38.	Mr. Julius Kung'u	Toddy Civil Eng. Co. Ltd.	Engineer	Headofficetoddy@gmail.com
39.	Mr. Brian Osongo	Milicon's Limited	Quantity Surveyor	info@milicons.com
40.	Mr. M. Soi Bhogav	Milicon's Limited	Projects ManaQer	Bhargar@milicons.com
41.	Mr. Brian Munene	China Jiangxi Int. Economic&Technical Co. Ltd.	Engineer	Chinajianxikenya@gmail.com
42.	Mr. Martin Oqola	EPCO Builders Ltd.	Site Engineer	info@epco-co.ke
43.	Alex Mulaku	China WuYi Co. Ltd.	Civil Engineer	alexmulaku@gmail.com
44.	Mr. George Kiu	Quest Civil Eng. Ltd	Project ManaQer	qavilio@gmail.com
45.	Mr. Victor Mwarania	Washa Engineering	CEO	Victor.mwarania@washaengineering.com
46.	Mr. Elijah Kilai	Quest Civil Eng. Ltd.	Project Manager	qavilio@gmail.com
47.	Mr. Aliasger Hassanali	Kings Developers Limited	Director	aliasger@royalgroupkenya.com
48.	Mr. Kevin MunQai	Miliki Development	Project Manager	kevin@milikidevelopment.co.ke
49.	Mr. Vikram Gadeoalli	VEE VEE Enterprises Ltd.	Engineer	gadapalli@gmail.com
50.	Mr. Japheth Charo	JWC Global Business Enterprises	Global Partner	info@jwcglobalbusiness@gmail.com
51.	Mr. Mark Munda	Darbat Siyani Construction Ltd.	Tender Head	Tender.pscl@seyani.com Pscl@seyani.com
52.	Mr. Sandeep Dubey	KEC International Ltd.	Business Development Manager	Dubeys02@kecrpg.com kharbek@kecrpg.com sudhan@kecrpQ.com
53.	Mr. Albert Bokesia	Tulsi Construction Ltd.	Project ManaQer	info@tulsi.co.ke
54.	Mr. Richard Ndegwa	Retco HB Co. Ltd.	Project Manager	refcohbcoltd@gmail.com
55.	Mr. William Kimnai	Clime Builders	Accountant	Williambarno76@gmail.com
56.	Mr. J. Hussein	Blue Pacific Agency Ltd.	Director	bluepacificlimited@gmail.com

## **AGENDA**

1. Opening Remarks - Mr. Patrick Kiara.
2. Introduction
  - a) Clients Team
  - b) Consultants Team
  - c) Bidders
3. Presentation of Overall Project Scope of Work
4. Conduct Walkthrough of Project Site
5. Bidders Questions and Clarifications
6. A.O.B

**Minutes**

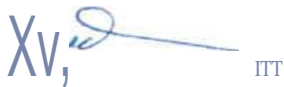
ITEM	DESCRIPTION	ACTION
1.0	<p><b>OPENING REMARKS</b></p> <ul style="list-style-type: none"> <li>• The meeting began at 11:05 am EAT with a prayer from Eng. Stephen Angwenyi.</li> <li>• Mr. Patrick Kiara, the project coordinator began with a brief introduction of the project.</li> <li>• Stated that the project is a World Bank funded project that sought to create a world class Grade A office building that would be large enough to house the State Department for Fisheries, Aquaculture and Blue Economy.</li> <li>• He highlighted the need for such a building emanated from the current logistical struggles brought about by the departments being housed in different buildings spread over a large area.</li> <li>• He was impressed by the large turnout of bidders and thanked them for showing interest in the project.</li> <li>• He proceeded to introduce the Permanent Secretary's representative. Mr. Wesley Maritim.</li> <li>• Mr. Wesley Maritim was delighted by the large number of bidders who were present and thanked them on behalf of the P.S, indicating that the ministry shall offer all requisite support and is committed to ensuring the fruitful execution of the project.</li> </ul>	
2.0	<p><b>INTRODUCTION</b></p> <ul style="list-style-type: none"> <li>• Mr. Patrick Kiara introduced the client's team that is composed of the following members;               <ol style="list-style-type: none"> <li>1. Mr. Patrick Kiara</li> <li>2. Eng. Stephen Angwenyi</li> <li>3. Mr. George Obanyi</li> <li>4. Mr. Benedict Omollo</li> <li>5. Mr. Sammy Okonji</li> <li>6. Ms. Ruth Barasa</li> </ol> </li> </ul>	
	<ul style="list-style-type: none"> <li>• Arch. Felician Tunduli introduced the consultant's team that is composed of the following members:               <ol style="list-style-type: none"> <li>1. Arch. Jared Momanyi</li> <li>2. Arch. Felician Tunduli</li> <li>3. Q.S Eric Ndaiga</li> <li>4. Eng. Hayowa Hesbon</li> <li>5. Eng. Austin Ngunyi</li> <li>6. Christopher Ngare.</li> <li>7. Peter Momanyi</li> </ol> </li> <li>• All bidders in attendance introduced themselves and the company they are associated with.</li> </ul>	
3.0	<p><b>PRESENTATION OF OVERALL PROJECT SCOPE OF WORK</b></p> <ul style="list-style-type: none"> <li>• Arch. Jared Momanyi (Project Manager) highlighted the following: The total size of the parcel of land is approximately 7.4 acres with the proposed project occupying 1.6 acres.</li> </ul>	

	<p>The proposed office block is a Government of Kenya building designed to the level of finishes.</p> <p>The building is a framed structure composed of ten floors and one basement level.</p> <p>The building shall boast of Grade A office space, a library, restaurant and state of the art auditorium.</p> <p>" List of documents shared to all bidders included tender document, bills of quantities, specifications and architectural drawings.</p>	
<b>4.0</b>	<p><b>CONDUCT WALKTHROUGH OF PROJECT SITE</b></p> <ul style="list-style-type: none"> <li>Arch. Felician Tunduli led the group to the proposed site indicating the exact location of the building and associated infrastructure.</li> </ul>	
<b>5.0</b>	<p><b>BIDDERS QUESTIONS AND CLARIFICATIONS</b></p> <ul style="list-style-type: none"> <li>The following questions were raised by the bidders. <ol style="list-style-type: none"> <li>Location of batching plant, will it be located anywhere or in a specific portion of the site.</li> <li>Provision of water and electricity for use by the contractor on site.</li> <li>Access to site, shall the current access be used or shall the contractor erect their own.</li> <li>Are there any services running through the proposed site.</li> <li>Is there a geo-technical report and topo-survey of the proposed site and if so, can the documents be shared.</li> <li>Is it possible for structural and service drawings to be shared.</li> <li>Submission of priced bills of quantities according to the tender document should be in pdf and excel format, shall an excel format of the unpriced bills of quantities be shared.</li> <li>Shall the pre-bid site visit certificate issued form part of the documents to be submitted together with the bid.</li> </ol> </li> </ul>	<p>P.M</p> <p>P.M</p> <p>P.M</p> <p>P.M</p> <p>P.M</p> <p>P.M</p>
<b>5.1</b>	<p><b>CLARIFICATIONS</b></p> <ul style="list-style-type: none"> <li>The following are clarifications based on the questions raised, in order: <ol style="list-style-type: none"> <li>The location of the batching plant is highlighted in the masterplan.</li> <li>There is provision for water and electricity as encompassed in the bills of quantities.</li> <li>The contractor shall erect their own access into site, they shall not use the current access to avoid damage.</li> <li>There are no services running through the site, all services run along the periphery of the site and do not affect it in any way.</li> <li>A gee-technical report and topo survey were all done and shall be shared with all bidders.</li> </ol> </li> </ul>	

	<p>6. Any bidder interested in the structural and service drawings shall send an official email requesting the said documents indicating which document in particular is required.</p> <p>7. It was clarified that the bills of quantities to be submitted in pdf format.</p> <p>8. The pre-bid site visit certificate shall be submitted together with the returning bids but shall not constitute any advantage during tender evaluation as attendance was not mandatory.</p>	<p>CLIENT/PM</p> <p>Client</p> <p>CLIENT</p>
<p>6.0</p>	<p><b>ANY OTHER BUSINESS [A.O.B)</b></p> <ul style="list-style-type: none"> <li>• There being no other business the meeting was brought to a close at 12:00 pm EAT.</li> </ul>	

Minutes compiled and written by: Christopher Ngare

Checked By: Arch. Jared Momanyi -Project Manager

 ITT

Signature.....Date..... *fj..b.....* (

Signed by Client's Representative: Eng. Stephen Angwenyi



Signature.....Date..k (